

## *Notice to Speakers*

### **Oral presentations:**

**Check of slides:** Speakers must gather at the room at least 20 minutes before starting the session, and check your slides. We strongly recommend you to put your presentation file into the computer that is set at the room, in order to save your presentation time. Staffs will help your setting.

**Slide operation:** Operate the computer by yourself.

**Time of presentation:** Each oral presentation is restricted to a total of 15 minutes, including a 12-minute presentation and a 3-minute discussion. Please keep your time.

### **Poster presentations:**

**Poster size:** The size of poster must be within 0.9 m (width) x 1.8 m (height).

**Setting and removal:** You can attach poster(s) before starting opening statement and plenary talk (till 9:20) and during lunch time (12:45 - 13:30).

Poster setting during the time of parallel symposium is strictly inhibited, particularly in the Room Gekko-1 and 2 (Poster No. 55-84). We are sorry for your inconvenience.

Please remove your poster(s) by yourself after the poster session.

**Core time for presentation:** Speakers in the poster session are divided into three groups for presentation. Speakers belonging to Group I should stand next to your poster and explain from 13:40 to 14:30, Group II from 14:40 to 15:30 and Group III from 15:40 to 16:30. See the program to confirm the group that you belong to.

**Poster prize:** Poster prize is provided. The winners will be announced just after the closing time of the poster session. The winning poster will be exhibited during 17th and the winners will be introduced during the banquet.